



RENTAL INCOME & EXPENSES

1. Description and location of Property \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

2. Residential  or Commercial

3. Days of personal use \_\_\_\_\_

4. Days available for rent \_\_\_\_\_

5. If property was purchased or sold this year, please provide the closing statement

6. Please list improvements or assets purchased (over \$2,500) during the year:

Description	Date	Cost
_____	_____	_____
_____	_____	_____
_____	_____	_____

INCOME            Rents Received \_\_\_\_\_  
                       Other Income        \_\_\_\_\_

EXPENSES        Advertising \_\_\_\_\_  
                       Association Dues \_\_\_\_\_  
                       Cleaning & Maintenance \_\_\_\_\_  
                       Commissions \_\_\_\_\_  
                       Gardening/Landscape \_\_\_\_\_  
                       Insurance \_\_\_\_\_  
                       Legal & Professional Fees \_\_\_\_\_  
                       Licenses & Permits \_\_\_\_\_  
                       Management Fees \_\_\_\_\_  
                       Mortgage Interest \_\_\_\_\_  
                       Painting \_\_\_\_\_  
                       Pest Control \_\_\_\_\_  
                       Plumbing & Electrical \_\_\_\_\_  
                       Repairs \_\_\_\_\_  
                       Supplies \_\_\_\_\_  
                       Taxes \_\_\_\_\_  
                       Utilities \_\_\_\_\_  
                       Other:  
                       \_\_\_\_\_  
                       \_\_\_\_\_  
                       \_\_\_\_\_  
                       \_\_\_\_\_